

Job Description

Job Title: Economist

Reports to: Competition Policy Officer

Ministry: Ministry of Tourism, Industry and Commerce

Background:

The Competition and Consumer Affairs Commission (CCAC) is an agency under the Ministry of Tourism, Industry and Commerce. The CCAC is responsible for administering and enforcing the provisions of the *Competition and Fair Trading Act Cap. 90:07* (CFTA) and the *Consumer Affairs Act No. 13 of 2011* (CAA). The main objective of the CCAC is to ensure that consumer affairs and free and fair competition are evident in production, trade and commerce in Guyana.

Details of the Post:

The Economist is responsible for investigating enterprises and conducting market analysis.

List of duties:

- To conduct investigations of suspected and reported anti-competition conduct by enterprises; which may have an object or effect on competition and consumer interests and to recommend appropriate remedies where necessary.
- To review and analyse commercial activities, monitor sector performance, follow changes in market structure – identify and report on the potential for anti-competitive conduct which may be detrimental to consumer interests and recommend correctives where applicable.
- To work closely and in a structured and regular manner with other agencies in the public and private domain – having mandates, data or interests in/on the issues referred to above, inclusive of all competition authorities.
- To review the local and regional electronic and print media, official reports, monographs and publications for any reports or suspected cases of anti-competitive conduct by enterprises, in Guyana or the CSME with a presence in Guyana, and to address these issues.
- Assist in the maintenance and improvement of a supportive database and documentation collection on competition legislation, policy, institutions, practices and cases.

- Participate in national events and undertake public education exercises on competition policy and practices.
- Any other duties so assigned by the Director or reporting officer.

Qualifications and experience:

- A Degree in economics, finance or business;
- At least three years' experience in the field of economics, finance or business;
- Strong quantitative background as well as experience leading and conducting industry and market analysis and economic studies;
- Excellent communication skills; excellent interpersonal skills and strong report writing skills;
- Excellent computer skills and proficient in Microsoft applications, especially Microsoft Excel.

Duration of employment:

The Economist shall be appointed for a period of 1 year. Thereafter, the CCAC may, by mutual agreement, extend the contract of the Economist as it sees fit.

Remuneration:

The Economist shall be paid a remuneration commensurate with qualifications and experience. The Economist may be entitled to a 22.5% gratuity calculated on a half-yearly basis, an annual vacation allowance equivalent to one month's basic salary and 20 working days annual leave. The option is also available to sign up for a 30% contributory Group Health and Life Insurance.